

# **BRIGHTON & HOVE CITY COUNCIL MEETING**

**4.30PM 26 APRIL 2012**

**COUNCIL CHAMBER, HOVE TOWN HALL**

## **AGENDA**



Brighton & Hove  
City Council

# Council Meeting

Title:	<b>Council</b>
Date:	<b>26 April 2012</b>
Time:	<b>4.30pm</b>
Venue	<b>Council Chamber, Hove Town Hall</b>
Members:	<b>All Councillors</b> You are summoned to attend a meeting of the BRIGHTON & HOVE CITY COUNCIL to transact the under-mentioned business.
	Prayers will be conducted in the Council Chamber at 4.20pm by Reverend John Wall
Contact:	<b>Mark Wall</b> Head of Democratic Services 01273 291006 mark.wall@brighton-hove.gov.uk



The Town Hall has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However use of the lift is restricted for health and safety reasons please refer to the Access Notice in the agenda.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.

## FIRE / EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.

## AGENDA

## Part One

## Page

**1. DECLARATIONS OF INTEREST**

Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as personal and/or prejudicial under the terms of the Code of Conduct.

**2. MAYOR'S COMMUNICATIONS.****3. TO RECEIVE PETITIONS AND E-PETITIONS.**

Any petitions relating to the specific items listed on the agenda will be presented to the Mayor at the meeting.

**4. WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC.**

A list of public questions received by the due date of the 19<sup>th</sup> April 2012 will be circulated separately as part of an addendum at the meeting.

**5. DEPUTATIONS FROM MEMBERS OF THE PUBLIC.**

A list of deputations received by the due date of the 19<sup>th</sup> April 2012 will be circulated separately as part of an addendum at the meeting.

**6. SCHOOL ADMISSION ARRANGEMENTS 2013/14****1 - 28**

Extract from the proceedings of the Children & Young People Cabinet Member Meeting held on the 4<sup>th</sup> April 2012, together with a report of the Strategic Director; People (copies attached).

*Contact Officer:* Gil Sweetenham *Tel:* 29-3474  
*Ward Affected:* All Wards

**7. HOUSING ALLOCATION POLICY REVIEW****29 - 64**

Extract from the proceedings of the Cabinet meeting held on the 19<sup>th</sup> April 2012 (to be circulated separately) and Report of the Strategic Director; Place together with an extract from the proceedings of the Housing Management Consultative Committee meeting held on the 19<sup>th</sup> March 2012 (copies attached).

*Contact Officer:* Sylvia Peckham *Tel:* 293318  
*Ward Affected:* All Wards

## COUNCIL

- 8. REVIEW OF CONSTITUTION** **65 - 270**
- Report of the Monitoring Officer (copy attached).
- Contact Officer:* Abraham Ghebre-Ghiorghis *Tel:* 29-1500
- Ward Affected:* All Wards
- 
- 9. REVIEW OF MEMBERS ALLOWANCES** **271 - 290**
- Extract from the proceedings of the Governance Committee meeting held on the 20<sup>th</sup> March 2012, together with a report of the Strategic Director; Resources (copies attached).
- Contact Officer:* Mark Wall *Tel:* 29-1006
- Ward Affected:* All Wards
- 
- 10. HEALTH AND SAFETY ANNUAL SERVICE PLAN 2012/13** **291 - 298**
- Extract from the proceedings of the Cabinet meeting held on the 22<sup>nd</sup> March 2012, together with a report of the Strategic Director; Place (copies attached).
- Contact Officer:* Roy Pickard *Tel:* 29-2145
- Ward Affected:* All Wards
- 
- 11. OFFICIAL FEED AND FOOD CONTROLS SERVICE PLAN 2012/13** **299 - 332**
- Extract from the proceedings of the Cabinet meeting held on the 22<sup>nd</sup> March 2012, together with a report of the Strategic Director; Place (copies attached).
- Contact Officer:* Nick Wilmot *Tel:* 29-2157
- Ward Affected:* All Wards
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- 12. CLOSE OF MEETING**

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

**WEBCASTING NOTICE**

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act 1988. Data collected during this web cast will be retained in accordance with the Council's published policy (Guidance for Employees' on the BHCC website).

Therefore by entering the meeting room and using the seats around the meeting tables you are deemed to be consenting to being filmed and to the possible use of those images and sound recordings for the purpose of web casting and/or Member training. If members of the public do not wish to have their image captured they should sit in the public gallery area.

If you have any queries regarding this, please contact the Head of Democratic Services or the designated Democratic Services Officer listed on the agenda.

For further details and general enquiries about this meeting contact Mark Wall, (01273 291006, email [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk).

**ACCESS NOTICE**

The lift cannot be used in an emergency and Evac Chairs are not suitable due to limitations of the escape routes. **For your own safety please do not to go beyond the Ground Floor if you are unable to use the stairs.**

Please inform staff on Reception if this affects you so that you can be directed to the Council Chamber where you can watch the meeting or if you need to take part in the proceedings e.g. because you have submitted a public question.

**We apologise for any inconvenience caused**

Date of Publication - Wednesday, 18 April 2012



Chief Executive

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Grand Avenue  
Hove  
BN3 2LS